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## Direction to students on using the computer room and Multi-Media Language Laboratory.

**The school has provided computers for use by students, offering access to a vast amount of information for use in studies.**

At home the parents, not the school, are responsible for their children's use of the Internet.

The computers are provided and maintained for the benefit of all students, and you are encouraged to use and enjoy these resources, and help to ensure they remain available to all. You are responsible for good behaviour with the resources and on the Internet just as you are in a classroom or a school corridor. Remember that access is a privilege, not a right and inappropriate use will result in that privilege being withdrawn.

*Students are required to abide by the following standards of behaviour in the computer room*

1. Check your workstation before you boot up your computer. Make sure it is clean and tidy.
2. After booting up make sure that the desktop is in order and the settings are in order.
3. In the event of a problem with 1 or 2 above report the matter to your teacher immediately, otherwise you will be held responsible for the problem at the workstation.
4. Follow the teacher's instructions, do not access the Internet unless instructed to do so.
5. Do not access games on the computer.
6. Leave the workstation as you would like to find it.
7. Food or drink **is not** permitted in the computer room.
8. It is a serious offence to interfere with any piece of equipment in the computer room.
9. It is a serious offence to interfere with another student's work saved on the computer.
10. Any interference with the computer settings will be punished by a fine of €50.
11. It is a serious offence to access inappropriate sites.
12. Breaches of these standards of behaviour will incur sanctions as outlined in the AUP.
13. Bags and jackets are not permitted in the Computer room and Multi-Media Language Laboratory.

**These standards of behaviour will be applied in consideration of student's needs and are subject to periodic review**

**The Internet is a wonderful tool but be aware, everything is out there: the good and the bad, the beauty and the beast, the wrong and the right, the true and the false.**